

# TampaBay • Job • Links

## September 2017 Program Calendar for the Jack Roth Center for Career Development

4100 W. Kennedy Blvd., #206 Tampa, Florida 33609 | 813.344.0200

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
<b>August 28 LINKS</b> <b>What's in Your Job Search Toolbox?</b>  9:30 AM - 11:00 AM	<b>29</b>	<b>30 Switching Gears:</b> A Roadmap for Career Transition Evening Series – Session 2 Strengthen Your Résumé & LinkedIn Profile Select & Optimize Your References 6:30 PM - 8:30 PM	<b>31</b>	<b>Sept 1</b>
<b>4</b>  <b>LABOR DAY HOLIDAY</b>  TBJL Closed	<b>5</b>	<b>6 Switching Gears:</b> A Roadmap for Career Transition Evening Series – Session 3 Manage Networking Conduct Informational Meetings Target & Research Companies  6:30 PM - 8:30 PM	<b>7 SUCCESS Workshop</b>  <b>5 Steps to Successfully Negotiate a Job Offer</b>  9:30 AM - 1:00 PM	<b>8</b>
<b>11 LINKS</b>  <b>Do's and Don'ts from a Recruiter Perspective</b> Guest Speakers: Bank of America Recruiters  9:30 AM - 11:00 AM	<b>12</b>	<b>13 Switching Gears:</b> A Roadmap for Career Transition Evening Series – Session 4 Enhance Interviewing Skills & Techniques Compose Cover Letters, Thank-You Notes, & Email  6:30 PM - 8:30 PM	<b>14 SUCCESS Workshop</b>  <b>Mastering Change &amp; Transition</b>  9:30 AM - 12:15 PM	<b>15</b>
<b>18 LINKS</b>  <b>Get Real-Time Feedback on Your 30-Second Commercial</b>  9:30 AM - 11:00 AM	<b>19</b>	<b>20</b>	<b>21 ROSH HASHANAH HOLIDAY</b>  TBJL Closed	<b>22 ROSH HASHANAH HOLIDAY</b>  TBJL Closed
<b>25 LINKS</b>  <b>How to Work the Room at a Networking Event or Career Fair</b>  9:30 AM - 11:00 AM	<b>26</b>	<b>27</b>	<b>28 SUCCESS Workshop</b>  <b>Preparing for Your Interview</b>  9:30 AM - 4:00 PM	<b>29</b>

LINKS: no charge; SUCCESS Workshops: guest fee \$15; Switching Gears Evening Series: guest fee \$15 per session

Registration Required Email: [rsvp@tbjl.org](mailto:rsvp@tbjl.org) | For program descriptions or for more information, please visit [tbjl.org](http://tbjl.org).

August 25, 2017